



APPLICATION FORM FOR TEMPORARY DRIVING WORK
LARGE GOODS, PASSENGER CARRYING AND SMALL GOODS VEHICLES
PERSONAL DETAILS

Surname				Name			
Address							
Post Code			Date of Birth (only complete if under age 22)				
Home Tel.				Nationality			
Mobile No				Marital Status			
Male		Female		National Insurance No			
Do you have your own transport?				Email			
Do you have safety footwear?				How did you hear about us?			

BANK DETAILS

Account Holders Name			
Account No (8 digits)			
Sort Code (6 digits)			
Bank/Building Society Name			
Roll No (Building Society A/c only)			

Candidate Signature

Print Name

Date

EMPLOYMENT STATUS

Employed		HGV Driving Experience (Years):		
Unemployed		HGV1 (LGV Cat C+E)		
Class of Licence Held		HGV11 (LGV Cat C)		
Date Passed HGV Test(s) for:		LGV Licence Valid From		
HGV1 (LGV Cat C+E)		LGV Licence Valid To		
HGV11 (LGV Cat C)		Date available to start work?		
Are you a member of Trade Union?		If Yes – Name of Trade Union		

REFERENCES

	Person To Contact	Company Name, Address & Tel No
Work		
Personal		

EMERGENCY CONTACT DETAILS

Name			Relationship	
Address				
Home Tel.			Work/Mobile No.	

DRIVER ASSESSMENT (Office use only)

Examination Result		Driving Assessment	
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EMPLOYMENT HISTORY (listing most recent first)

NAME AND ADDRESS OF EMPLOYER	POSITION	MAKE/TYPES OF VEHICLES DRIVEN	DATES EMPLOYED

SKILLS AND EXPERIENCE (please tick appropriate box)

CLASS OF VEHICLE	VEHICLE TYPE		BODY TYPE/SECURITY	SPECIALIST SKILLS
HGV Class 1 (LGVC+E)	Flat Bed	Waste Eater	Brymec	Hazpak Cert
HGV Class 11 (LGVC)	Box	Low Loader	Demountables	Haz Freight Cert
HGV Class 111 (LGVC)	Refrigerated Box	HIAB/Crane	Crane	Haz Bulk Cert
Light VAN	Taut Liner	Cement Mixer	Tail Lift	Bulk Petrol Cert
PCV 1/11/111	Tanker	Tipper HGV 1(38T)	Roping	Others
Light Goods 3.5-7.5T	Grain Blower	Tipper HGV 11	Sheeting	
	Skip	Tipper HGV 111	Straps/Chains	
	Draw Bar	Road Sweeper	Tilts/Taunt	
Nights Away	Yes / No	Multi-drop	Yes / No	
Are you enrolled with other agencies?		Yes / No	If Yes name:	
Please give details of other relevant skills, is. Fork Lift Crane Cert, Plant Operator, Farm Machinery, Track Vehicles etc.				

I hereby authorise Skills Direct Ltd to obtain any further information that may be sought concerning this application regarding my work, character or skills.

My attention has been drawn to the fact that signed time sheets must be returned to Skills Direct Ltd, I understand that payment will only be made upon receipt of a duly signed time sheet.

DRIVERS DECLARATION

NO	QUESTION	YES	NO	DETAILS OF ENDORSEMENTS/ POINTS AWARDED/DATES
1.	Have you at any time in the last ten years been convicted of any serious motoring offence (drink/drug driving etc.)?			
2.	Have you during the past ten years had your licence suspended?			
3.	Have you any current points on your licence?			
4.	At the date of signing this form is there any prosecution pending or has anything occurred which may result in a future prosecution?			
5.	Have you to your knowledge any physical or mental defect or infirmity or do you suffer from diabetes, heart complaint or any other disease which may impair your driving ability?			

I certify that I have worked the following hours during the past seven days:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

I undertake to inform you immediately of anything occurring in the future which may result in a prosecution or of my contracting any disease or illness mentioned in No:5 above.

I undertake to inform you of the number of hours I have worked, should I at any time work as a driver on my own behalf, or on behalf of any person, firm or company at, between or during any period(s) of driving that I may do as a result of any introduction by Skills Direct Ltd and between the time of completion of this application and accepting my first introduction.

I hereby acknowledge that while I will be paid by you on behalf of the person or Company to which you introduce me as a driver, I will be and will remain during the term of each and every engagement the employee of the person or Company to whom I am introduced and that at all time I will be under the direction and control of each and every such employer as to what I do and the manner in which it is done.

I hereby acknowledge that before taking over a vehicle it is my responsibility to carry out all responsibilities laid on the driver of a vehicle under the Motor Vehicles (Construction and Use) Regulations and Road Vehicles Lighting Requirements, 1971, and any other applicable regulations, and in addition shall be responsible for all recommended daily and/or weekly checks to ensure that the vehicle is roadworthy at all times.

I also acknowledge that at all times during the course of any during engagement you arrange for me I am your employee. I further understand that on the termination of my employment with any prospective employers to whom you introduce me, I shall, if I wish, be at liberty to refer to you for any further temporary employment I may seek as a driver.

I declare that I am fully conversant with current driver hours, regulations and all Tachograph Legislation/Operational Procedures. Furthermore, I understand that payment for work completed is conditional upon strict compliance of all R.T.A. legislation as effective during my engagements.

I agree for Skills Direct Ltd to email my weekly payslip to the email address of my choice. Please specify if different from the address already given

Drivers Signature **Date**.....